

Instructions for Completion
Application for Reimbursement
National Organic Certification Cost-Share Program
Nebraska Department of Agriculture
United States Department of Agriculture

Complete all information requested on the application form. Send the completed application form, proof of certification to the Organic Foods Production Act and the implementing regulations of the National Organic Program, documentation demonstrating costs have been incurred for certification, and IRS Form W-9 to the Nebraska Department of Agriculture (NDA). If you have questions, call Richard Sanne at (402) 471-4876 or e-mail at rsanne@agr.ne.gov.

Send all required documents to: National Organic Certification Cost-Share Program
Nebraska Department of Agriculture
P.O. Box 94947
Lincoln, NE 68509-4947

Program details:

1. Producer/handler operations, including acres certified, must be located within the borders of the state of Nebraska.
2. Applicants for reimbursement must receive organic certification or certification renewal between October 1, 2004, and September 30, 2008, to be eligible for cost-share reimbursement.
3. Each operation could be eligible to receive one cost share payment for each of the following periods: October 1, 2004 to September 30, 2005; October 1, 2005 to September 30, 2006; October 1, 2006 to September 30, 2007; and, October 1, 2007 to September 30, 2008. A separate application and documentation is required for each reimbursement period.
4. Certification must be performed by a certifying agent that is accredited by the United States Department of Agriculture (USDA) in the National Organic Program.
5. Qualified producers or handlers are eligible for reimbursement of 75 percent of the individual producer's or handler's certification costs up to a maximum of \$500.
6. Applications for reimbursement will be processed in the order they are received. In the event that demand exceeds the funds available, NDA reserves the right to prorate reimbursements based on the total requests received.
7. The program will continue, subject to necessary authority and funds, until allocated funds are exhausted or until September 30, 2008.